

## **Maintenance Technician**

### **Duties Summary:**

Responsible for the maintenance and repair of all buildings and building systems and equipment at multiple commercial properties in Los Angeles. Experience working on HVAC systems required.

### **Qualifications:**

High school graduate, trade tech or equivalent, plus experience in HVAC systems. Must possess good communication skills and be able to communicate in English.

### **Duties and Responsibilities**

- Perform general troubleshooting and periodic as-needed preventive maintenance repairs on a variety of building systems and equipment.
- Perform electrical repairs such as replacing breakers, switches, receptacles and light fixtures.
- Ensure all lighting time clocks and lighting systems are properly set. Familiarity with computerized lighting control systems and alarm systems a plus.
- Perform general troubleshooting, repair & maintenance on all plumbing fixtures, i.e. public restrooms, janitor sinks, landscape irrigation systems, hose bibs, storm drains and sewer systems.
- Familiarity with operations of fire-life safety systems including fire sprinkler shut-offs.

### **We Offer:**

Generous benefits package which includes medical, dental, vision, 401(k) Retirement Plan with 4% Company match, group life, supplemental life, competitive salaries, continued training, and an excellent team working environment.

If interested, please email your resume to [propertymgt55@gmail.com](mailto:propertymgt55@gmail.com) or fax to [\(323\) 939-5248](tel:(323)939-5248).